

TUITION PAYMENT POLICY AND PREFERENCE FORM

PARENT/GUARDIAN NAME: _____

STUDENT(S) NAME: _____

PERSON RESPONSIBLE FOR PAYMENT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Tuition for the 2009/10 school year will be paid by:

_____ Option 1 – 10 monthly payments due at the 1st of each month April thru January.

_____ Option 2 – 5 payments due May 1st, July 1st, September 1st, November 1st and January 1st

_____ Option 3 – Automatic credit card authorization payment. (See attached form for specific dates)

PLEASE NOTE: All tuition is to be paid by the 1st of each month. The \$300 development fee is due by August 1st. No student(s) will be able to start school on the first day of school if the family's tuition and development fee are not up to date. Prompt payment of tuition is expected in order for the school to meet its financial obligations.

Report cards will not be distributed to any student(s) whose family falls behind on their tuition payments. All tuition must be paid in full by the first day of the second semester of school. Failure to do so will result in students not being able to begin the 2nd semester at St. Patrick School.

TUITION REFUNDS:

Families withdrawing students prior to the first day of school shall be refunded the entire amount of tuition paid. Registration monies and development fee are non-refundable. Students withdrawing on/after the first day of school will be assessed a full quarter tuition for each quarter they have entered. No refund will be made for any student who withdraws from the school after the beginning of the fourth quarter of any school year.

This form MUST be completed and returned at the time of registration or your registration form will not be accepted.

I agree to make tuition payments for the 2009/10 school year according to the option I have selected above.

Signature of Parent/Responsible Party for tuition

Date

Principal Signature

Date